

**From:** [Burgess, Angela](#)  
**To:** [Runge, Jeff](#); [Hill, Laurel A](#)  
**Cc:** [Porath, Mark T](#)  
**Subject:** Re: R-Project Communication and Organization  
**Date:** Tuesday, September 21, 2021 10:15:34 AM  
**Attachments:** [R-Project staffing and logistics \(2021Sep21\) \(Burgess, Angela\)](#) (b) (5)

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Hi Jeff,

Thanks so much for putting this together, I think it will be really helpful moving forward. I've added some comments/questions to the attached. May be good to have one internal discussion between the 4 of us before the next NPPD call.

Thanks,  
Angela

**Angela Burgess**

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**From:** Runge, Jeff <[jeff\\_runge@fws.gov](mailto:jeff_runge@fws.gov)>  
**Sent:** Tuesday, September 21, 2021 9:47 AM  
**To:** Hill, Laurel A <[laurel\\_hill@fws.gov](mailto:laurel_hill@fws.gov)>; Burgess, Angela <[Angela\\_Burgess@fws.gov](mailto:Angela_Burgess@fws.gov)>  
**Cc:** Porath, Mark T <[mark\\_porath@fws.gov](mailto:mark_porath@fws.gov)>  
**Subject:** R-Project Communication and Organization

Laurel and Angela,

I worked with Mark to conceptualize staffing and logistics to support the R-Project (see attached). It is divided into four main parts: 1) how we communicate with NPPD; 2) how we communicate internally; 3) record management; and 4) coordination with WAPA on Thunderhead Wind. It would be helpful to have a clear communication plan for NPPD prior to our meeting, so it is important to reach agreement on 1). The remainder are simply ideas on how we can best organize to support this effort.

We would welcome any comments or suggestions you may have on any of these topics, especially under 2) where we would defer to you on how best to coordinate within the RO. Feel free to edit the document or insert comments. Alternatively, we can set up a meeting to discuss further.

Jeff

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